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MEMORANDUM

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VIA FACSIMILE

TO: MARK BERLIND
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FROM: LEO P. DREYER

DATE: JANUARY 13, 2000

RE: OSHA

Pursuant to discussions in the 01-12-00 conference call, we are forwarding the following pertaining to OSHA Workshop II, the "Workshop on Ventilation Engineering Controls for ETS in the Hospitality Industry:"

- A workshop report prepared in June 1998 by Leo Dreyer; and
- An Executive Summary of the proceedings from the workshop.

Best regards.


Leo Dreyer